

POLICY FOR ADMISSIONS

ISI Regulation: The Proprietor and Headmistress ensure that an admission and attendance register is maintained in accordance with the Education (Pupil Registration) (England) Regulations 2006.

REGISTRATION

Upon completion of the registration form and the fee of £90.00 a child's name will be placed on the waiting list for entry to the school. Confirmation of a child's registration will be sent in writing or via telephone. If parents have not seen the school prior to registration they are invited to make an appointment before their child attends any form of assessment. All candidates on the entry lists receive equal consideration. *This policy has due regard to the terms of the Equality Act 2010 and guidance provided by the Equality and Human Rights Commission as to its implementation in school.*

There are normally 20 places available at Reception (EYFS) age each year. Entry to the school at a later age is dependent upon available places. The criteria for an offer of a place is as follows:

1. For Reception age children there is an informal group assessment in the Spring Term prior to September entry. Children are invited to attend an afternoon in a group of approximately 15 - 18 children with three Cameron House staff members. This assessment enables our Reception staff to meet the children registered for entry in September.
2. For older children including 8+ entry children are placed on the waiting list and invited to attend a morning at school with the class for which they are entered. The children are asked to do some formal academic work in Mathematics and English in a classroom setting rather than a formal examination. Our aim is to create a normal classroom environment in which the children have the opportunity to experience a normal morning at Cameron House. The children will take part in the usual morning's activities.
3. In some cases a confidential report from the current school provides information concerning a child's academic strengths and weaknesses, talents, interests and behaviour at school. This report can be extremely useful in helping us decide whether a child would suit Cameron House.
4. The school has a sibling policy by which brothers and sisters are given preference where they are found to be a suitable candidate.
5. Cameron House will consider children with a range of academic abilities, including gifted and talented children and those with learning difficulties provided we feel we are able to meet their needs and the child will be able to benefit from the provision Cameron House offers. Children who may at a later stage be identified as having a learning difficulty will be placed on the schools' Learning Support Register and given the necessary support agreed between the school and the parents. In all other respects, Cameron House is fully inclusive.
6. The assessment process will be subject to reasonable adjustments for children with disabilities where we (the School) are notified of these and evidence is provided.

Places are offered to Reception age children by the third week in February with a deadline date for acceptance. Offers to older children will be made within two weeks of the child's visit. Parents offered unconditional places for their children are asked to confirm in writing their intention to accept the place with a deposit of £3,000 by the required date. Otherwise, the offer will be withdrawn and made to another child on the waiting list.

Approved by: 
(Josie Cameron Ashcroft)

Date: September 2015 Next Review: September 2017